

RACGP Foundation Charles Bridges-Webb Memorial Award 2024

The RACGP has established an award in memory of one of its most dedicated researchers, Professor Charles Bridges-Webb AO. Charles became a member of the RACGP in 1959, and was an inspiration and a wise mentor for generations of general practice researchers in Australia. He was awarded both the Rose Hunt Award and Life Fellowship of the RACGP and was Director of the RACGP NSW&ACT research unit until June 2010.

This grant is made available by donations from the RACGP and RACGP members.

Before you start

Please note: This application form must be read in conjunction with the [Information for Applicants](#), which includes the *Grant Application Terms and Conditions*. Please ensure you have read this information before completing and submitting your application to ensure that you have fulfilled all requirements.

Grant details

The award of up to \$1,000 (excluding GST) is available to pay for direct research costs associated with the conduct of any study that has ethics approval and is deemed to have relevance to general practice, health care, health outcomes or health professional education.

Direct research costs include any item or service that materially contributes to the collection and analysis of data relevant to the aims of the research project. For instance, it can include payments to practices for participation in a research project, payment for equipment and disposables, payment for paper or photocopying, telephone calls, data entry and statistical help.

Eligibility

General practice registrars who have recently undertaken, will undertake, or are currently undertaking an academic term in a University Department or Discipline of General Practice or Rural Health are eligible to apply. Other research placements will be considered on their merits..

Selection criteria

Applications will be assessed against the following criteria:

- training potential for applicants 30%
- scientific quality of the research project 30%
- significance and either originality or innovation 20%
- feasibility of carrying out and completing the research 10%
- potential to build capacity in general practice research 10%

Applications must be submitted by **Wednesday 1 May 2024, 5.00pm (AEST)**. For more information email foundation@racgp.org.au

2024 CBW Application Form

Form Preview

Using this form

You may begin anywhere in this application form. Please ensure you save as you go. If you need more help using this form, download the [Help Guide for Applicants](#) or check out [Applicant Frequently Asked Questions \(FAQ's\)](#).

On every screen (page of the form) you will find a Form Navigation contents box, this links directly to every page of the application. Click the link to jump directly to the page you want. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

If you wish to leave a partially completed application, press 'save' and log out. When you log back in and click on the 'My Submissions' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off. You can also download any application, whether draft or completed, as a PDF. Click on the 'Download' button located at the bottom of the last page of the application form.

You will find a **Review and Submit** button at the bottom of the Navigation Panel. You need to review your application before you can submit it, by clicking on 'Submit' at the top of the screen or on the navigation panel. You will not be able to submit your application until all the compulsory questions are completed.

Once you have submitted your application, no further editing or uploading of support materials is possible. You will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

If you do not receive a confirmation of submission email then you should presume that your submission has NOT been submitted.

For queries about the guidelines, deadlines, or questions in the form, please contact us on 03 8699 0335 during business hours or email foundation@racgp.org.au and quote your application number.

Applicant details

* indicates a required field

Principal Investigator

Please give the details of the principal investigator (the Applicant).

Applicant name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email *

2024 CBW Application Form

Form Preview

Must be an email address.

Applicant Address *

Address

Suburb State Postcode

Must be an Australian postcode.

Phone *

Must be an Australian phone number.

RACGP membership details

Are you a current member of the RACGP? *

☐ Yes ☐ No

RACGP ID (if applicable)

This is your 6 digit RACGP membership number.

Eligibility

Are you a GP or GP registrar? *

☐ Yes ☐ No

If no, you are not eligible to apply for this grant.

Applicant AHPRA registration number

<https://www.ahpra.gov.au/>

Details of academic post

Organisation Name

Curriculum vitae (CV) - principal investigator

Please provide a brief CV for the principal investigator in the space provided. Ensure your CV addresses how your experience and track record is relevant to this grant. This should include relevant information such as qualifications, courses currently being undertaken, previous research experience, grants currently held, and employment history.

2024 CBW Application Form

Form Preview

Please include publications and grants which are relevant to support this application. This might be publications from the last five years, or publications from other years that you feel are relevant to support your application.

We understand that not all applicants will be at a career stage where they have published their findings or received project funding.

Please label your CV with your last name.

Applicant CV *

Attach a file:

Response required

Not eligible

Project details

* indicates a required field

Project Title *

RACGP Funding requested *

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Project overview / Lay summary

Provide a short description of your project that the RACGP can use in presenting and explaining the benefits of your proposed research for public release. Summarise the aims, research design, methods and likely outcomes and benefits. Please ensure you include what the problem is that you are addressing, and what the impact of the study will be. Please use plain language, avoiding scientific terminology. *

Word count:

Must be no more than 500 words.

Research question / Aim of the project

2024 CBW Application Form

Form Preview

Research question

In this section clearly and succinctly state your research question(s). If using a quantitative assessment in this study please specify the hypothesis which the study aims to assess.

Word count:

Must be no more than 200 words.

Research Plan

This is the main information upon which the scientific quality of the proposed research project will be assessed. This section describes the research design in detail including:

- the type of study method (e.g. a cross-sectional study, a randomised controlled trial, a qualitative study). Include sufficient details to demonstrate the scientific quality of the study design and methods
- how participants will be recruited
- how many participants are required and why (including sample size calculations if this is a quantitative study)
- what outcome measures will be measured
- what other factors might be measured
- how the data will be analysed.

Word count:

Must be no more than 2000 words.

Do you wish to upload any figures, tables or diagrams?

☐ Yes

☐ No

Should you wish to insert figures, tables or diagrams, you may submit this as a separate document. Please label these appropriately (eg Figure 1, research plan) and ensure you refer to them in the text above. Please include any explanation of the figure, table or diagram in the main text only.

Attachments

Attach a file:

2024 CBW Application Form

Form Preview

Research team

In this section, describe the team of people who will be involved in your research. Please state the role of each named investigator and describe how their expertise is expected to contribute to the project and why they are a suitable partner to this grant. You will need to demonstrate expertise in the area and relevant supervisions.

Word count:

Must be no more than 300 words.

Dissemination and impact

Please indicate how you intend to disseminate your results. Also describe the potential wider impact of your research. You could include the following domains: advancement of knowledge, clinical practice, community health, policy development, medical or health professional education.

Word count:

Must be no more than 300 words.

Ethical considerations

Briefly discuss the ethical issues relevant to your research and the safeguards you will utilise to protect all participants, particularly in regard to matters of consent and confidentiality.

Word count:

Must be no more than 300 words.

Does this project require approval from a human research ethics committee?

☐ Yes

☐ No

If yes, name of proposed committee

2024 CBW Application Form

Form Preview

For details of the RACGP National Research and Evaluation Ethics Committee (NREEC) visit our website <http://www.racgp.org.au/nreec/> or phone 03 8699 0385.

Training

Briefly outline how undertaking this project will provide you or a member of the research team with research training, skills or experience. Be as specific as you can. You can include both formal (e.g. courses, structured supervision or mentoring) and informal opportunities (e.g. informal mentoring, access to experienced researchers with skills you want to learn).

Word count:

Must be no more than 300 words.

Capacity building

Please demonstrate how the selection of the research team and the design of the project will build research capacity in general practice and in general practitioners.

Word count:

Must be no more than 300 words.

Literature review

The literature review enables you to provide some background to your research and its significance. It places your research question into context. Items for discussion might include: why the research area is important; what previous research has been done on the topic; in what way the research question is relevant to general practice and what new knowledge will be generated from the project.

Word count:

2024 CBW Application Form

Form Preview

Must be no more than 1000 words.

Literature references

Maximum of 20 references

Timelines and budget

Timelines

To complete this section, segment the study design into logical steps, describe the duration of each step and provide any supporting information to justify the total estimated project duration.

Word count:

Must be no more than 200 words.

Budget (GST Exclusive)

Provide an itemised budget in the tables below to justify the estimated time and resources. If this grant will only fund part of the costs of this research project, explain how the remaining resources will be attained. **Please exclude GST on all costs.** Budget should include secured funding, funding applied for, and for what the RACGP funds would be used.

Funds awarded may only be used for direct research costs (including project-related salaries and reasonable costs) and **not** for any overhead or management fees of administering organisations.

The budget may include allowance for travel costs associated with presenting the research findings at a scientific meeting (preferably the RACGP Annual Conference) within 12 months of the Final Report submission.

Please do not use commas, eg. \$1000 (not \$1,000)

Direct research costs

Description and Justification	Total costs excl. GST
	Must be a dollar amount.
	\$

Total budget (excluding GST)

2024 CBW Application Form

Form Preview

TOTAL BUDGET

\$

This number/amount is calculated.

This should equal the amount requested on page 3.

Other funding

Please list any other grants/funding bodies to which this proposal has been submitted (including other RACGP Foundation grants).

If this grant would only provide partial funding for the project, please explain how the remainder of the project would be funded. Please include detail of whether the work can proceed if other applications are unsuccessful, i.e. is this project dependent on the success of other grant applications?

If you are submitting an application for a similar project to another RACGP Foundation grant, please explain how these applications differ.

Coinvestigators

* indicates a required field

Do you wish to add coinvestigators to your application? *

☐ Yes

☐ No

By providing details of your coinvestigators (**please enter a maximum of five**), you are declaring that they have consented to be included on this application, as submitted for review.

Chief investigators must provide a copy of the application to all co-investigators listed on this project.

Coinvestigator

Title

First Name

Last Name

Email

Must be an email address.

2024 CBW Application Form

Form Preview

Address

Suburb State Postcode

Must be an Australian postcode.

Phone

Must be an Australian phone number.

Is the investigator a general practitioner or GP registrar?

☐ Yes

☐ No

Coinvestigator RACGP ID (if applicable)

This is your 6 digit RACGP membership number.

Coinvestigator CV

Attach a file:

Maximum 2 pages. Please label the CV with the last name of the coinvestigator.

Administrative details

* indicates a required field

Administering organisation

Grants can only be paid to incorporated bodies. If the organisation is a trust, trustee details are also needed. The administering organisation will be required to enter into a formal grant agreement on standard RACGP terms should the application be successful.

Administering Organisation *

Organisation Name

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status

2024 CBW Application Form

Form Preview

Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type
ACNC Registration
Tax Concessions
Main business location

[More information](#)

Must be an ABN.

Organisation Address *

Address		
<input type="text"/>		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Must be an Australian postcode.

Finance Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Finance Contact Position *

Email *

Must be an email address.

Phone *

Must be an Australian phone number.

Head of Organisation

The following are accepted as heads of organisations: registrars or deans of universities, directors or CEOs of independent institutions, senior executives of State/Commonwealth departments or agencies.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Email *

2024 CBW Application Form

Form Preview

Must be an email address.

Phone Number *

Must be an Australian phone number.

Declaration *

☐ I declare that this organisation has agreed to provide the facilities required to meet the needs of this project, if successful. This organisation is prepared to have the project carried out in accordance with the RACGP Foundation terms, and to supervise expenditure of all funds allocated.

The Head of Organisation will receive a confirmation email and copy of the submitted completed application.

Declaration

* indicates a required field

Please ensure that you have read the questions and the [Information for Applicants](#) carefully. Ensure that your responses provide the Committee with the information that they require in order to assess your application.

I acknowledge all information contained within this application is complete and accurate.

I declare that I have read and agree to the *Grant Application Terms and Conditions*, as set out in the [Information for Applicants](#).

**Principal Investigator
Name ***

I agree *

☐ Yes

☐ No

Date of declaration *

Must be a date

Before submitting your application, please ensure that you have:

- read the *Grant Application Terms and Conditions*, as set out in the [Information for Applicants](#)
- read the details of the grant/award and eligibility requirements
- addressed each of the selection criteria
- attached the CV of the principal investigator and coinvestigators (if applicable)