

# Request for Extension

## Form Preview

### Grantholder details

\* indicates a required field

**Grantholder name \***

Title

First Name

Last Name

**Grantholder email \***

Must be an email address.

**Grant awarded \***

**Year of award \***

Must be a number.

### Request for Extension

\* indicates a required field

**Project title \***

**Please provide a rationale for the extension \***

**Please upload any supporting documentation**

Attach a file:

PDF format preferred

### Revised project timeline

Please provide the revised dates of your project.

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**Project start date \***

Must be a date.

**Date of project completion \***

Must be a date.

### Revised milestone reporting timeline

Please provide the revised dates of any milestones not yet completed

**Publicity materials**

Must be a date.

Due within 30 days of acceptance of offer.

**Ethics approval**

Must be a date.

Due within six months of project start date.

**Progress report**

Must be a date.

Due six months following project start date.

**Second progress report (if applicable)**

Must be a date.

Due six months following initial progress report, where a project exceeds 12 months.

**Third progress report (if applicable)**

Must be a date.

Due six months following second progress report, where a project exceeds 18 months.

**Final report**

Must be a date.

Due within three months of project completion.

**Presentation at RACGP annual conference**

Must be a date.

Due within 12 months of project completion.

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### Outcome report

Must be a date.

Due within two years of project completion.

## Next steps

### Approving the extension

After submitting this form, your request for an extension will be forwarded to the RACGP Foundation & Research team for review. You may be contacted for additional information, if required.

Extension requests are normally approved within 10 business days. If your request is approved, you will receive written confirmation of the revised project and milestone reporting timelines. You may not alter the timelines until your request for extension has been approved. To do so would breach your Grant Agreement.

### Please indicate you have understood

☐ I understand